

# AM I AN EMPLOYEE?

A quick guide to help determine if you are truly an independent contractor.

## TRADITIONAL EMPLOYEE



- My employer sets my pay
- I get paid regularly with a specified amount
- I take no personal financial risks with my work



- My employer sets my regular hours
- My employer sets my deadlines
- I am employed for the long-term

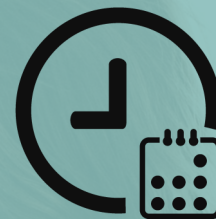


- My employer supplies the materials and equipment (including the computer I use)
- My employer provides job training
- My employer assigns my workload

## INDEPENDENT CONTRACTOR



- I set my own rates
- I get paid in lump-sums, usually after I finish a project
- I am financially responsible for my work



- I work when I want, as long as the project is finished on time
- I negotiate my own deadlines
- My contracts are usually short-term



- I bring my own materials and equipment (like my own computer)
- I bring my own expertise and skill and do not receive training
- I choose what work I complete and am paid for

